



STUDENT MEAL ACCOUNT BALANCE OPTIONS

We must have a request **in writing** to process movement of funds on your student's school meal account. **Don't forget to stop "Auto Payments" on MySchoolBucks.** Students who exit WCPSS and have a balance of funds in their meal account may request a refund, transfer funds to another WCPSS student, or donate the funds if the request form is submitted by September 1 of the next school year.

- I wish to Donate** my student's account balance to the school's Angel account to help other students who do not have enough funds on their account to pay for their meal. (Complete **Part A**)
- I wish to Donate** to Child Nutrition Services to support school meal programming for students.
- I wish to Transfer** the funds to another student account (Complete **Part A & B**)

For a Refund Check (Complete [Parent Refund Vendor Form](#))

Part A: (YOUR STUDENT)

Student Name: _____

School: _____

Student ID#: _____

Parent Name: _____

Parent Signature: _____

TRANSFER

Part B: To transfer funds to another account, complete the following information:

Transfer funds **TO:**

Student Name: _____

School: _____

Student ID#: _____

Amount to be transferred, IF different than balance: _____

Mail or fax this form to our office to the attention of Business Manager. If you have any questions, please call 919-856-2918.

**MAILING ADDRESS: Wake County Public School System – Child Nutrition Services 1551
Rock Quarry Road, Raleigh NC 27610
Attn: Business Manager**

Fax: (919) 856-3707 or scan and email to: cnsrefunds@wcpss.net

Non-Discrimination Statement

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएँ चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程, 请致电 (919) 852-3303